

# Punjab Tianjin University of Technology

## Lahore



## Tender Documents

### FOR PRINTING OF ANSWER SHEETS & ENVELOPS

<b>Bid Reference No:</b>	<b>PTUT/PC/23/2021-22</b>
<b>Package Name:</b>	<b>PRINTING OF ANSWER SHEETS &amp; ENVELOPS</b>
<b>Procurement Procedure &amp; Method:</b>	<b>Single Stage Single Envelope</b>
<b>Bid Opening Venue:</b>	<b>Conference Room PTUT, Lahore</b>
<b>Last date and time for obtaining of bid documents</b>	<b>13-06-2022, 08:30 A.M.</b>
<b>Last date and time for submission of bid documents</b>	<b>13-06-2022, 09:00 A.M.</b>
<b>Opening of Bid Documents</b>	<b>13-06-2022, 09:30 A.M.</b>

Contact No: 042-99332570

**CHECK LIST FOR SUBMISSION OF APPLICATION**

(Please mark ✓ or X in relevant boxes)

1. Detail of company profile/ Firm/ Contractor etc. Profile
2. Original CDR/Earnest Money /Deposit at call attached with Technical Bid.  
(2% of the total estimated Rs.32, 020/- per annum)
3. Original Tender fee Amounting Rs.1, 000/-
4. Affidavit on stamp paper Rs: 100/-
5. Has registration certificate from a registered/ incorporated company/ firm  
in Pakistan.
6. Copy of National Tax No.
7. List of All Mandatory required documents
8. Price offer on Bidder's letter head in the specified format given in Form-I.
9. Active Tax Payer List (ATL)
10. Provincial Sales Tax Number

## **TENDER DOCUMENT**

### **Procurement Notice**

#### **PRINTING OF ANSWER SHEETS & ENVELOPES.**

The Punjab Tianjin University of Technology (PTUT), Lahore intends to hire a well reputed and well-equipped company for Purchase of Answer Sheets & Envelopes.

Interested firms may obtain the Bidding Documents from the office of Project Director (Building & Works), Punjab Tianjin University of Technology, Lahore before 08:30 am 13-06-2022 from 09:00 am to 04:00 pm (Monday to Friday) after depositing the Tender Fee of Rs. 1,000/- (non- refundable) at BOP, Township (College Road) Branch, Lahore A/c No. 6580064981000010. The Bidding Document will be available on websites [www.ptut.edu.pk](http://www.ptut.edu.pk) and [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) for information only.

The sealed bids complete in all respect as detailed in bidding documents must reach in the office of the Project Director (Building & Works) on or before 13-06-2022 until 09:00 A.M. The proposal will be opened on the same day at 09:30 A.M in the presence of the bidders or their representatives who make them present.

**AFFIDAVIT (Stamp paper of Rs: 100/-)**

We do hereby confirm that we have carefully read the requirements and instructions of this bidding document and all the terms and conditions of services and also do hereby confirm as follows:

1. That, M/s \_\_\_\_\_ shall abide by all the instructions/conditions of the bidding documents and in addition the other conditions and university rules and regulations, all other special instructions from given time to time and enforced PPRA Rules.
2. That, M/s \_\_\_\_\_ is not blacklisted by any Provincial/ Federal Government/ Autonomous body Department/Authority in Pakistan.
3. That the information given in the application form and bidding documents is correct. In case any of this information is proved incorrect, university reserve. The right to reject the bid besides forfeiting the Bid Security and may initiate suitable legal action which may include blacklisting of the Bidder.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

**TENDER DOCUMENT** (Tender fee: Rs.1,000/-)

**TERMS AND CONDITIONS FOR SERVICE PROVIDER**

1. The Punjab Tianjin University of Technology (PTUT), Lahore invites sealed bids from Company/ Organization registered. Income Tax, NTN/ Sales Tax/ PST etc. Registration Certificates must be provided and should have proven record of providing supply to large government / semi government and other organizations etc. (to be verified by the clients). Company/ Organization should attach valid copies of certificates issued by relevant departments. Bids must be submitted in a sealed envelope clearly marked "Printing of Answer Sheets & Envelopes" for the university latest by 13-06-2022 on or before 09:00 A.M. in the office of Project Director (Building and works) 1st Floor Room No. 120, of university.
2. Bidding shall be conducted through Open Competitive Bidding **Single Stage Single Envelope** procedures specified in the PPRA rules 2014, and is open to all eligible bidders as defined in the bidding document.
3. The bidding procedure shall be Single Stage Single Envelopes as per Rule No. 38 (a) of PPRA Rules, 2014. The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late". No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of bid security.
4. The bidders are requested to give their best and final prices as no negotiations are permissible as per PPRA Rules and regulations
5. Proposal submitted must contain company profile, detail of offices operating in Pakistan with addresses & telephone numbers, total no. of employees, number of years in the business, list of present/ past clients, proof of company as legal entity. Affidavit indicating that the company has never been blacklisted by any government/semi government or other organizations etc.
6. Price quoted shall remain valid for a period of 90 days from the closing date of bid submitted. However, bidders are encouraged to extend the validity of their bid. The rates quoted should be in Pak rupee (PKR) and inclusive of all applicable government taxes.
7. The Bid submitted must be accompanied by Bid Security 2% (Rs. 32,020/-) (Refundable) in shape of CDR/ Pay Order, Demand Draft from a Scheduled Bank in favor of Punjab Tianjin University of Technology, Lahore. Bids submitted without CDR / Pay Order, Demand Draft will not be considered and rejected straight away.
8. Bid Security of unsuccessful bidders shall be refunded on the finalization of the contract / tender.
9. Bid security of successful bidder shall be refunded on provision of 5% performance guarantee of contract value within 10 days after the issuance of letter of acceptance (LOA).
10. The bid should be properly page numbered along with Index; Separators should be used for differentiation of various documents.
11. Bidders are also required to state, the name, title, contact number (landline, Mobile) and email address of the authorized representative through whom all communications shall be made until the process has been completed.
12. The procuring agency will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
13. PTUT shall not pay any advance payment. Company will be bound to deliver the requisite items immediately but not later than one month.
14. If two or more bidders quoted equal rate in bid, then the contract will be awarded to one who having higher number of work order of similar nature.

15. Contract will be made between university and the bidder on judicial paper of 0.25% of Contract value that will be provided by the successful bidder.
16. The bid of all bidders will be opened publicly at a time, date and venue specified in tender/ advertisement) observing SOPs of COVID-19.
17. The lowest responsive/ evaluated bid shall be accepted.
18. Violations like offensive behavior that involves scuffling etc. and delayed delivery will lead to fine @ 0.05% per day or up to a maximum of 10% of the contract value. All fines and penalties will be deducted by university from the payments of the Company.
19. Company/ Supplier shall be responsible for all the taxes/ duties/ transportation charges required to be paid under relevant law.
20. The Company/ Supplier will be fully responsible to provide satisfactory supply at university.
21. Joint venture/ consortium is not eligible for this tender.
22. In case bidder desires to quote higher specification, the same should be provided in the respective column of the form of bid against the specific item.
23. In case items quoted by the bidder are of higher or better specification, his/ her bid will be treated responsive.
24. Procuring agency can verify any or all documents/ information submitted by the bidder. In case of bogus documents and wrong information the same would not be considered for evaluation and the bid will be rejected.
25. After LOA the bidder may be asked to provide sample of each item free of charge for verification of quality and conformance to the specifications, before award of contract/ purchase order.
26. The committee may cancel LOA if the sample provided by the bidder is too low quality and not matched or not as per specifications given in the bidding documents.
27. Purchase/ Supply order shall be issued only subject to the approval of such samples.
28. The Technical Committee shall have the right to inspect and/ or test the goods to confirm their conformity with respect to specifications mentioned in the Purchase Order
29. Should any inspected or tested goods fail to conform to the specifications the Technical Committee shall reject them, and bidder shall replace the rejected goods at its own cost.
30. Grievance (if any) against the tendering process shall be entertained up to 10 days after announcement of lowest bidder over PPRA. Any grievance received after this duration shall not stand valid/ entertained.
31. The bidder/ vendor is bound to supply the whole quantity in a single consignment within due date.

## **Rejection/ Acceptance of the Tender**

The Client shall have the right, at its exclusive discretion to reject any or all tender(s), cancel the Tendering process at any time prior to award of formal Contract, without assigning any reason or any obligation to inform the Bidder of the grounds for the Client's action, and without thereby incurring any liability to the Bidder and the decision of the Client shall be final.

The Tender shall be rejected if any of the following occurs:

- i. It is substantially non-responsive
- ii. Received without original bid security attached with technical bid
- iii. Received after the time and date fixed for its receipt
- iv. The offer is ambiguous
- v. The offer is received by fax or e-mail
- vi. The offer is from a black listed firm
- vii. Offer received with shorter validity than required
- viii. The offer is not conforming to requirements indicated in the tender documents
- ix. Any conditional offer
- x. It is submitted in other than prescribed forms, documents / by other than specified mode; or it is incomplete, un-sealed, unsigned, partial, conditional, alternative, and late; or it is subjected to interlineations / cuttings / corrections / erasures / overwriting.
- xi. The Bidder submits more than one Tenders;
- xii. The Bidder refuses to accept the corrected Total Tender Price; or The Bidder has a conflict of interest with the Client;
- xiii. The client has the right to forfeit the CDR in case the bidder violates any instructions to bidders of this document.
- xiv. The bid security will be forfeited, in case of withdrawal of bid after opening of bids

**BIDDING FORMS**

BID SUBMISSION FORM

Date: \_\_\_\_\_  
No: \_\_\_\_\_

To [Client Address]

Having examined the bidding documents including, the receipt of which is hereby duly acknowledged, we, the undersigned, offer for Answer Sheets & Envelops in conformity with the said bidding documents.

We undertake, if our Bid is accepted, to deliver the services in accordance with the said schedule specified.

If our Bid is accepted, we will obtain the guarantee of a Bank/CDR or any other form acceptable to the client in a sum equivalent to 5% of the Contract Price for the due performance of the Contract, in the form prescribed by the Client.

We agree to abide by this Bid for a period up to 90 days after the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive. Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of



### **Mandatory Requirements-**

Bidder must furnish following information:

<b>Sr. No.</b>	<b>Criteria</b>	<b>Requirement</b>
<b>1.</b>	Evidence of Company/Firm/ Sole proprietorship	<b>Mandatory</b>
<b>2.</b>	Certificate of valid Income Tax Registration Certificate.	<b>Mandatory</b>
<b>3.</b>	Original CDR @ 2% of estimated bid value must be attached with the technical bid	<b>Mandatory</b>
<b>4.</b>	Valid PRA Registration	<b>Mandatory</b>
<b>5.</b>	Affidavit on attested stamp paper that the bidder is not black listed by the Provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan.	<b>Mandatory</b>
<b>6.</b>	Work Order of similar nature at least (01)	<b>Mandatory</b>
<b>7.</b>	Meeting the specification of items as specified in Form-II	<b>Mandatory</b>

It is mandatory to fulfill above stated requirements for all bidders. Any bidder not fulfilling above criteria will be considered as non- responsive bidder and will not be taken into consideration for Financial Evaluation. However, the technically qualified bidder with lowest rates will be awarded the contract (subject to fulfillment of all required conditions of bidding document & PPRA Rules, 2014).

Technical Proposal Submission Form on the letter head of the firm  
**(Part of Technical Bid Envelope)**

[Location, Date]

To  
Project Director B&W,  
Punjab Tianjin University of Technology Lahore.

Dear Sir,

We, the undersigned, offer to provide the \_\_\_\_\_ in accordance with your Request for proposal / bidding document.

We also confirm that the Government of Pakistan /Punjab has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature

Name and Designation of Signatory

Name of Firm and Address

# **Technical Bid (Specifications and Schedule of Requirement)**

**Must be filled separately on the letterhead of the firm**

**(Part of Technical Bid Envelope)**

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply the following items in conformity with the below mentioned required specification mentioned against each item.

S/N	Item Name with Specifications	Quantity
1		
2		
3		

- i. All items must be quoted for successful quote. Partial quotes are not acceptable and will be rejected.

The Contract / Completion of Work duration shall be 30 days, starting from the date of issuance of Letter of Acceptance or as per purchase order.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Authorized Signature

(In full and initials)

Name and Designation of Signatory

Name of Firm and Address

Financial Proposal Submission Form on the letter head of the firm  
**(Part of Financial Bid Envelope)**

[Location, Date]

To  
Project Director B&W,  
Punjab Tianjin University of Technology Lahore.

Dear Sir,

We, the undersigned, offer to provide the \_\_\_\_\_ in accordance with your request for proposal / bidding documents and our attached Financial Proposal is for the sum of (insert amount in words and figures).

Our financial proposal shall be binding upon us up to expiration of the validity period of the Proposal.

We also declare that the Government of Pakistan / Punjab has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We, furthermore, pledge not to indulge in such practices in competing for or in executing the Contract and are aware of the relevant provisions of the Proposal Document.

Authorized Signature

Name and Designation of Signatory

Name of Firm and Address

**Price Schedule / Financial Bid Form for ANSWER SHEETS & ENVELOPES.**

**Must be filled separately on the letterhead of the firm**

**(Part of Financial Bid Envelope)**

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, the following items in conformity with the below mentioned required specification as per the following price at the places mentioned against each item.

S/N	Item Name with Specifications	Quantity	Pak Rupees	
			Unit Price without tax	Total Price Without Tax
1.				
2.				
3.				
<b>Sub Total</b>				
<b>Income Tax @ _____</b>				
<b>General Sales Tax @ _____</b>				
<b>Any other applicable Tax (specify the Tax) @ _____</b>				
<b>GRAND TOTAL "X"</b>				

**Grand Total in figures (Inclusive of all types of applicable Taxes)**

**Grand Total in words (Inclusive of all types of applicable Taxes)**

**NOTE:** Please read carefully before filling of above-mentioned columns.

- i. Any fresh tax/ charges imposed or exempted (both conditions) by any federal/ provincial governments, will be adjusted/ accordingly under the rules / laws.
- ii. Missing or Incomplete filling of all the subject columns of this Financial Proposal will not be considered and should result in disqualification.
- iii. Financial Proposal evaluation will be conducted under the Punjab Procurement Rules 2014 (Amended till date). The Price evaluation will include all duties, taxes and expenses etc.

- iv. The quantity of items can be increased/ decreased and the cost of increase/ decrease will be adjusted accordingly.
- v. Prices quoted by the bidder shall remain fixed and valid until completion of the Contract performance and will not be subject to variation on account of escalation.
- vi. Unit Price will govern for arithmetic check and corresponding Grand Total" X" after arithmetic check will determine lowest bidder. If the bidder does not accept the corrected amount, CDR of the bidder will be forfeited.
- vii. If there is discrepancy between words and figures the small amount will prevail.
- viii. Prices must be quoted for all items.

The Contract/ Completion of Work duration shall be maximum 30 days, starting from the date of issuance of Letter of Acceptance or as per purchase order.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Authorized Signature  
(In full and initials)  
Name and Designation of Signatory  
Name of Firm and Address

\_\_\_\_\_

(Seal & Signature of Company)

**Note: No cutting or overwriting is allowed. Any cutting or overwriting may lead to rejection of the financial bid.**

### GENERAL PARTICULARS OF APPLYING FIRM

Firms' Information	
Name of Firm/ Company	
Complete Postal Address	
Phone Number	
Contact Person/ Designation	
Mobile Number	
E-Mail Address	
Fax Number	
Type of Organization	
Place of Incorporation/ Registration	
Year of Incorporation /Registration	
Validity	
National Tax Number	

## General Terms and Conditions

### **1. Inspection of Items**

The procuring agency may reject the delivered items which fail to conform to the technical specification, in any tests or inspection and the contractor shall replace the rejected goods/ items within three working days, free of cost. The inspection or tests shall be conducted at the premises of the contractor OR at the destination (or at both place). Where conducted at the premises of the contractor, the contractor shall provide all-reasonable facilities and assistance, which may include access to drawing, production data and online verification from official web site of the manufacturer, to the inspectors, at no charge to the procuring agency. The purchaser's post-delivery right to inspect, test and, where necessary, reject the goods shall in no way be limited or waived by reason of pre- delivery inspection, testing, or passing of the goods.

### **2. Currency:**

Firm and final rates should be in Pak Rupees.

### **3. Delivery**

The contractor is responsible for delivery, as per procurement order at its own risk and cost within 30 days of issuance of procurement order. In case of poor response/ coordination from the field formations regarding delivery, the contractor is required to inform to Project Director (B&W) office of university in writing for the solution of the same.

### **4. Arbitration**

In case arising of any dispute between the procuring agency and the contractor after the procurement contract, the dispute should be resolved through the representations of both parties otherwise the decision of Vice Chancellor will prevail over the version of both parties.

### **5. Blacklisting**

The procuring agency may, for a specified period, debar or prohibit the contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has:

- (a) Acted in a manner detrimental to the public interest or good practices.
- (b) Consistently failed to perform his obligation under the contract.
- (c) Not performed the contract up to the mark; or
- (d) Indulged in any sort of corrupt practice.

Blacklisting mechanism will be followed as per Punjab Procurement Rules 2014.

### **6. Miscellaneous**

Any point which is not mentioned in the term and conditions contained in the bidding documents shall be decided in the light of the provisions laid down in PPRA rule 2014.

### **7. Termination for Default:**

The Procurement Committee without prejudice to any other remedy for breach of Contract, by written notice of default sent to the bidder, may terminate this Contract in whole or in part if:

1. The bidder fails to provide services within the period(s) specified in the Contract, or



with any extension thereof granted by the Procuring entity.

2. The successful bidder fails to deliver items as per specifications mentioned in the bid.
3. The successful bidder fails to perform any other obligation(s) under the Contract.
4. The bidder, in the judgment of the Procurement Committee has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

#### **8. Force Majeure:**

Force Majeure means an act of nature or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing with enough and valid evidence of such condition and the cause thereof. The Grievances Committee shall examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and shall submit its recommendations to the competent authority. However, unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.

#### **9. Termination for Insolvency:**

The Procuring Agency may at any time terminate the Contract by giving written notice of 30 days' time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

#### **10. Acceptance of tender**

As per provisions of Rule (55) of Punjab Procurement Rules, the Purchaser shall issue the Acceptance Letter to the successful bidder, at least after 10 days of announcement of bid evaluation reports (Ref. Rule-37 of PPRA Rules) and prior to the expiry of the original validity period or extended validity period of the Tender. The successful Bidder must submit performance guarantee @ 5% of the final contract amount within 10 days after the issuance of LOA/LOI. After receipt of performance guarantee from the bidder, Procurement Order will be issued. Bid Security of successful bidder will be released on receipt of performance guarantee. The Performance guarantee will be released after completion of all supplies and performance period as per contract agreement.

#### **11. Repeat Order**

The contractor may provide Machinery & Equipment on repeat order (15% of the original procurement order) under the provision of Punjab Procurement Rules 2014, if asked for.

**(CONTRACT AGREEMENT)**

**DRAFT FORM FOR AWARD OF CONTRACT**

Package Ref No. \_\_\_\_\_

This agreement is made in the presence of the witnesses named below on this \_\_\_\_\_ day and \_\_\_\_\_ month of 2022 at \_\_\_\_\_ between Punjab Tianjin University of Technology, Lahore (hereinafter called “the Purchaser”) and M/s. \_\_\_\_\_. (Here in after called “the Supplier”). Whereas the Purchaser invited bids for supply of \_\_\_\_\_ and has accepted a bid by the Supplier for the supply of \_\_\_\_\_ “in the sum of Rs: (Rupees \_\_\_\_\_ only) [contract price in words and figures] (hereinafter called “the Contract Price”).

Now this agreement witnesses as follow:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the bid document referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz., the:
  - (a) Invitation to bid as publicized/ advertised by the Purchaser.
  - (b) Bidding document as bought from the Purchaser.
  - (c) Specifications of items
  - (d) Form of Bid
  - (e) Undertaking submitted by the bidders along with the bid papers.
  - (f) Supply order for supplying the selected items etc.
  - (g) General conditions regarding procurement as given in the bidding documents and
  - (h) This contract agreement as executed between the Purchaser and the Supplier.
  - (i) The Bid Security and the Performance Guarantee
3. Supplier is responsible for supplying of all ordered items at the University.
4. Supplier is responsible for replacement of defective items (if any) at his cost.
5. The purchaser will make the full/ partial payment after successful inspection of the equipment as per Purchase Order.
8. Supplier will supply the ordered items within 30 days from the date of this contract agreement. If required, the supplier can request to the purchaser, by providing proper justification, to extend the delivery period.
9. Purchaser will release the Performance money after (03) months from date of successful delivery.
10. All disputes or differences between the parties in connections with or arising out of this agreement shall be settled through arbitration in accordance with the provisions of Punjab Procurement Rules 2014 through the representations of both parties otherwise the decision of Vice Chancellor will prevail over the version of both parties.

In witness whereof, the parties have hereinto set their respective hands and seals the day and the year hereinto before set forth.

Purchaser/ PTUT:

1. Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

2. Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

Supplier:

1 Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

2 Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

WITNESS:

1. Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

2. Name: \_\_\_\_\_ Designation: \_\_\_\_\_ Signatory: \_\_\_\_\_

***Draft Integrity Pact***

The lowest evaluated successful bidder shall sign and stamp the below mentioned Integrity Pact for the procurement contracts exceeding Rupees 10 million.

Failure to provide such integrity pact shall make the bidder non-responsive.

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: [To be filled in at the time of signing of Contracts]

Contract Title: \_\_\_\_\_

\_\_\_\_\_ [Name of supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Punjab (GOP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GOP through any corrupt business practice.

Without limiting the generally of the foregoing, [name of supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within or outside Pakistan either directly or indirectly through any natural or jurisdiction person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP, except that which has been expressly declared pursuant hereto.

\_\_\_\_\_ [Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with al person in respect of or related to the transaction with GOP and has not taken any action to circumvent the above declaration, representative or warranty.

\_\_\_\_\_ [Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representative and warranty. It agrees that any contract, right, interest, privilege or other rights and benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GOP under any law, contract or other instrument, be voidable at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, [name of Supplier] agrees to indemnify GOP for any loss or damage incurred by it on account of its corrupt business practice and further pay compensation to GOP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by name [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

Name of Buyer: .....

Name of Seller/ Supplier: .....

Signature .....

Signature .....

[Seal]

[Seal]

**Items Specification and Quantities Required****Form-II**

<b>Sr #</b>	<b>Items / Specifications</b>	<b>Qty.</b>
1	Answer Sheets (Printed front page as the sample provided) 10 Leaf's each book (total 20 sheets booklet) Stitched from left side (Machine Stitched/ Binding) Size: A4 with Serial No. (35001 to 85000) Weight: 80 gram flying paper	50,000
2	Answer Sheets Envelopes with printed university logo as the sample provided Size: 14" x 19" Inner coated with Net fabric Cloth Color: Brown	1,500
3	Question Paper Envelopes with printed university logo as the sample provided Size: A4 Color: White Weight: 68 GSM	1,500